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ABSTRACT

Scope and sequence key competencies are listed for a beginning native Spanish literacy course, a Level 2 literacy course, and a Level 3 literacy course. Competency criteria and curriculum guidelines in math, reading, and writing are presented for each of the three levels, and English-as-a-Second-Language guidelines and criteria are provided for the Level 3 course. (JL) (Adjunct ERIC Clearinghouse on Literacy Education)

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SCOPE and SEQUENCE KEY COMPETENCIES

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LEVEL I CURRICULUM

Course: Beginning Literacy

Hours: 6 hours per week, 13 weeks

Method: Self contained

Class size: 10

Materials

Guia para la Alfabetizacion Rural, Instituto Nacional para la Educacion de los Adultos, Mexico, Secretaria de Educacion Publica, Mexico, D.F. 1987.

Lectores de Hoy, Margaret Dean and Teresa Uribe, materials in preparation for publication.

Arithmetic Step by Step, Continental Press, 1980

READING

- Identify specific ways in which literacy will benefit life situations both personal and general community.
- Identify letters of the alphabet in both upper and lower case using letter discrimination exercises, upper-lower case matching.
- Identify the vowels and their sounds in example words both given by instructor and from students
- Produce sounds of consonants in combination with vowels to begin phonetic breakdown of words.
- Demonstrate familiarity with common consonant groups and basic words containing them. Master the letters of student's name and other personal information including children's names, addresses, etc.
- Contribute to language experience compositions on topics of common interest, e.g., "The Reading Class", "This City", and different aspects of US life.

WRITING

- Perform sufficient pre-writing exercises to prepare for beginning printing experience.
- Produce acceptable letter formation in upper and lower case on worksheets as sound study progresses. Preface with trace type examples.
- Demonstrate legible copying of all words written for class on blackboard.
- Produce print style letters with the introduction of cursive style, especially in signatures.
- Produce legible numbers 1-100 to include special presentation of time, money, and dates.

MATH

- Identify numbers 1-100 and relate numbers to count items.
- Demonstrate and practice carrying a tens marker from unit column in 2 digit addition and borrowing from tens column in 2 digit subtraction.
- Master basic single digit addition and subtraction all on the basis of story problem situations rather than isolated computations.
- Relate coins and bills to their appropriate values and initiate the process of making change.
- Explore the different coin change equivalents of one dollar.

LEVEL II CURRICULUM

Course: Level II Literacy

Hours: 6 hours per week, 13 weeks

Method: Self contained

Class size: 10

Materials

Guia para la Alfabetizacion Rural, Instituto Nacional para la Educacion de los Adultos, Mexico, Secretaria de Educacion Publica, Mexico, D.F. 1987.

Lectores de Hoy, Margaret Dean and Teresa Uribe, materials in preparation for publication.

Leer y Escribir Espanol, Margaret Dean, Linda Mrowicki, Teresa Uribe, Linmore Publishing, materials in preparation for publication.

READING

- Accurately identify Spanish alphabet and attempt to relate letters to sound system.
- Spell name, address, and other personal information orally and in writing.
- Establish good word attack skills with phonetic breakdowns of words and use of context cues.
- Increase reading rate and put emphasis on meaning.
- Compose and read language experience stories based on cultural realities: "Work in U.S.", "Changes in Home Life", "Freetime American Style", etc.
- Read and answer content based questions on level appropriate readers.

WRITING

- Produce legible, appropriately spaced print.
- Transition print into cursive style of writing.
- Accurately fill out forms such as children's school registration, medical forms, and job applications.
- Write answers to comprehension questions in complete sentences.
- Begin to compose brief notes to serve functional purposes such as: explain expected absence from work, excuse child from school, arrange a meeting with friend, write message to landlord about problem.
- Write all numbers accurately when dictated.

MATH

- Accurately identify whole numbers.
- Determine appropriate problem solving tactics to questions requiring one step solutions.
- Identify reasonable estimates of problem answers.
- Master multidigit addition and subtraction on story based situations.
- Accurately make change for bills of $20, $10, $5, and $1 denominations. Demonstrate "count back" technique.
- Demonstrate calculator literacy in areas of addition and subtraction.

LEVEL III CURRICULUM

Course: Level III Literacy

Hours: 6 hours per week, 13 weeks

Method: Self contained

Class size: 10

Materials: Leer y Escribir Espanol, Margaret Dean, Linda Mrowicki, Teresa Uribe, Linmore Publishing. Materials in preparation for publication.

Multiple Skills Series, Spanish Edition, D1, Barnell Loft. 1981.

United States Studies, Graphic Learning Corp., 1985.

Selected articles from Spanish newspapers and periodicals depending on student interest and comprehension level.

READING

- Compose language experience compositions based on delineated topics.
- Read and demonstrate comprehension of basic education readings through accompanying material. (history, geography, and natural science)
- Successfully transition to reading previously unknown material in silent reading situations.
- Increase reading rate and comprehension level.
- Successfully handle general adult readings, i.e., magazines, newspapers, etc., on familiar topics.

WRITING

- Produce legible cursive style writing and print.
- Answer comprehension questions to reading selections.
- Compose brief messages and paragraphs communicating personal needs and reactions.
- Fill out employment, school registration, and other forms accurately.
- Demonstrate appropriate English writing skills to complement oral English progress.

MATH

- Demonstrate mastery of whole number system and basic fractions.
- Have sound command of basic arithmetic operations on whole numbers to include addition and subtraction of fractions.
- Demonstrate a conceptual understanding of multiplication and division while working toward fact internalization.
- Identify good problem solving strategies to multistep problems.
- Expand calculator literacy to include multiplication, division, and percentages. Correctly manipulate 2 to 3 different types of calculators.

ESL

- Present basic personal information in response to appropriate questions.
- Ask for clarification to misunderstood information and request information about location, time, appearance and manner.
- Have receptive and oral command of basic numbers including simple fractions.
- Comprehend and give simple directions: e.g., left-right, up-down, including prepositional relationships.
- Accurately name and count money and make change.
- Identify units of measure -- linear (inches, centimeters, etc.) and volume (pt., qt., etc.) and demonstrate their application.
- Appropriately utilize vocabulary necessary to basic mathematical operations (addition, multiplication, division, etc.).